



MOUNT PROSPECT SAFE SCHOOLS COMMITTEE

November 2008

Dear Parents:

In the unfortunate event that an emergency or crisis situation occurs in our area during the school day, we want you to know that Lincoln Middle School is prepared. With the help of the Mount Prospect Fire and Police Departments, we have designed a Standardized School Crisis Plan that will assist us in effectively responding to these types of situations.

While your natural instinct as a parent in an emergency is to go to your child's school to safeguard him/her, please understand that doing so may significantly impede our response capabilities as well as those of our local emergency responders. It is vital that school officials and the Police and Fire Departments have access to our buildings to manage the situation and give care to students. In addition, it may be necessary to evacuate students to another location if there is immediate danger.

In an emergency or crisis situation, we need your cooperation and assistance and ask that you please follow the guidelines below:

- In the event of a crisis that requires an evacuation/relocation of students, contact (847) 394-7300 for information. In all other emergency situations, contact (847) 394-7350.
- Tune to major local television and radio stations for information on the situation and instructions on how to reunite with your child. In some emergency or crisis situations, it may be necessary to relocate to another facility for safety reasons. **Your designated reunification site is St. Raymond Catholic Church located at 301 S. I-Oka Avenue.**
- When you travel to the reunification site, please be sure to bring picture identification. We will only release students to their legal guardians, or the authorized individuals as listed on your child's emergency forms.

Enclosed you will find quick reference wallet cards with the above information for your use. We thank you for your cooperation in this matter. Our ultimate goal is to keep your children safe while they are under our care.

Sincerely,

Bruce R. Brown
Superintendent

John K. Dahlberg
Chief of Police

Michael J. Figolah
Fire Chief

Community Consolidated School District 21
Frost Elementary School

Community Consolidated School District 59
Forest View School
Robert Frost School
John Jay School
Holmes Junior High School

Mount Prospect Fire Department

Mount Prospect Police Department

Mount Prospect School District 57
Fairview Elementary School
Lincoln Middle School
Lions Park Elementary School
Westbrook School for Young Learners

River Trails School District 26
Euclid Elementary School
Indian Grove Elementary School
River Trails Middle School

St. Emily Catholic School

St. Paul Lutheran School

St. Raymond Catholic School

Township High School District 214
Prospect High School

Lincoln Middle School

700 W. Lincoln Street
Mount Prospect, IL 60056



Home of the Lion's Pride

Mount Prospect School Dist. 57

Phone: (847) 394-7350

Fax: (847) 394-7358

November 2008

Dear Parents and Guardians of Lincoln Middle School Students,

As explained in the November Mount Prospect Safe Schools Committee letter, below is the quick reference wallet card explaining parent emergency guidelines for Lincoln Middle School. We encourage parents or guardians to print and cut out this card to keep in your wallet.

Mount Prospect School District 57 works in cooperation with the Mount Prospect Police and Fire Departments to be as best prepared as possible should an emergency arise. Lincoln's Crisis Team meets routinely to: review safety procedures for Lincoln; plan appropriate response to emergencies or crises; and, works with families to provide support at Lincoln.

I thank you for your continued confidence and support as we strive to provide a safe middle school experience for your child.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Angelaccio".

Don Angelaccio
Principal



**LINCOLN MIDDLE SCHOOL
PARENT WALLET CARD**

Parent Emergency Guidelines:

- If students are evacuated/relocated call: (847) 394-7300
- For all other emergencies call: (847) 394-7350
- Your designated Reunification Site is St. Raymond Catholic Church located at 301 S. I-Oka Avenue.
- Bring a picture ID with you. Students will only be released to legal guardians and/or emergency contacts.

11/2007